



Letter of Recommendation for Graduate Study

WPI Graduate Studies & Enrollment • 100 Institute Road • Worcester, MA 01609-2280
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TO THE APPLICANT: Complete Items 1, 2 and 3 and give this form along with a stamped envelope (addressed to the Office of Graduate Studies & Enrollment at WPI) to an individual you would ask to serve as a recommender.

1. Applicant's name: _____
Last name *First name*
2. Date of birth _____
3. Applicant for admission to (Degree and Program) _____

Under the Family Education Rights and Privacy Act of 1974, an applicant who enrolls at WPI is entitled to review Letters of Recommendation. Applicants may, however, waive this right when applying for admission. Such action is entirely optional.

I waive my right to review recommendations and evaluations in support of my application to WPI.

Signature of Applicant (*optional*) Date

TO THE RECOMMENDER: Please complete sections 4, 5 and 6.

The individual named above is applying for admission to graduate study at Worcester Polytechnic Institute. Department admissions committees attach substantial weight in the admissions process to the opinions of those who know the applicant well. Accordingly, we ask that you take the time to give us a realistic evaluation of this individual as a potential graduate student. Thank you for your assistance.

Signature _____

Name (*PLEASE PRINT*) _____

Organization _____

Position/Title _____ Date _____

4. Give us your appraisal of the applicant in terms of the qualities listed below. Rate the applicant in comparison with others applying for graduate school whom you have known.

	<i>Outstanding</i> <small>(Top 5%)</small>	<i>Excellent</i> <small>(Top 15%)</small>	<i>Good</i> <small>(Top 3rd)</small>	<i>Average</i> <small>(Middle 3rd)</small>	<i>Poor</i> <small>(Bottom 3rd)</small>	<i>Unable to rate</i>
Intellectual ability	_____	_____	_____	_____	_____	_____
Written communication skills	_____	_____	_____	_____	_____	_____
Oral communication skills	_____	_____	_____	_____	_____	_____
Imagination and creativity	_____	_____	_____	_____	_____	_____
Ability to work with others	_____	_____	_____	_____	_____	_____
Motivation	_____	_____	_____	_____	_____	_____
Maturity	_____	_____	_____	_____	_____	_____

(If this applicant's native language is not English, please evaluate both written and oral *English* communication abilities.)

5. May we contact you if we feel it would be necessary to discuss this candidate with you? Yes No

If yes, daytime country code/area code/telephone number _____ e-mail _____

6. On a separate sheet, please indicate how long and in what capacity you have known the applicant. As appropriate to the applicant's planned field of study, discuss the applicant's intellectual ability, academic accomplishments, creativity, integrity, promise of research accomplishments, and any other qualities relevant to the candidate's academic and professional success. Be as specific as possible.